



Welcome to Madison
City First Class Pre-K
2021-2022

MCS First Class Pre-K

- Alabama's state funded First Class Pre-K program has been awarded the highest rating by the National Institute of Early Education Research for the past 15 years.
- Early Learning Standards are taught through whole group, small group and play based instruction.
- Alabama Developmental Standards for Early Learning and Development are taught and assessed using Teaching Strategies GOLD.

Classroom Families

- o We have 12 First Class Pre-K classrooms.
 - o 9 located in the Pre-K Center
 - o 3 located in Rainbow Elementary
- o There are 18 students per classroom.
- o Each classroom has 1 lead teacher and 1 auxiliary teacher with them at all times.
- o Art and music teachers provide art or music lessons once a week.

Our School Family

- o Director: Melissa Mims
- o Administrator: Nichole Phillips
- o Lead teachers have a minimum of a bachelor's degree in Early Childhood Ed or Child Development.
- o Auxiliary Teachers have a minimum of a Child Development Associate credential or 9 hours approved course work in child development.
- o SLP: Lynn Nickey, certified Speech Language Pathologist provides speech services for students that qualify based on Alabama guidelines.

Additional School Family

- o Receptionist/Nurse: Pam Siniard
- o Bookkeeper: Jennifer Cosgrove
- o Cafeteria Staff: Catina Bradley
- o Custodian: Rhonda Perry
- o Safety Resource Officer: Officer Bryan
- o Crossing Guard: Miss Nancy

ALL OF OUR STAFF LOVE AND CARE FOR OUR STUDENTS!

School Schedule and Hours

- o We follow the Madison City Schools Calendar.
- o [2021-2022 School Calendar](#)
- o School day 7:40 am - 2:20 pm
 - o Morning carline 7:30 am - 7:50 am.
 - o Afternoon carline 2:20 pm - 2:50 pm.



MCS Attendance Policy

- o We follow Madison City's Student Code of Conduct and attendance Policy
 - o Regular student attendance is necessary to learning.
 - o Parents must provide a written/email explanation of each students' daily tardiness, absence from school or early check out within three days.
 - o All doctor's and dentist notes are excused.
 - o Parents are allowed to write ten parent notes a year to cover other absences, tardies, and checkouts that are not covered by a doctor's note.
 - o Students are tardy after 7:50 am each day. Instruction and daily routines begin at 7:50 am.
 - o Late arrivals and checkouts often disrupt the structure and routine of the day for students.



Rainbow Connection

- o The Pre-K Students are connected to Rainbow Elementary for many activities, such as:
 - o Extended Day: Information will be shared when/if available.
 - o Book Fair
 - o Safety Drills (Tornado, Fire, etc.)
 - o Library



Safety Plan

- Visitors are asked to sign in at the front desk and wear a sticker to identify themselves while in the building.
- Standard Response Protocol procedures for fire, weather, lock down, and lock out drills are practiced and used.
- In the event that we go into a Tornado watch, Pre-K students will be transported to Rainbow Elementary by bus.

Transportation

- o All Pre-K students are transported to and from school via car. (no walkers or bus transportation)
- o Bus transportation and car seats are provided for field trips.



Carline and Car Seats

- o Carline forms on Tributary Way, the street across from the Pre-K Center. (photo on next slide)
- o Morning carline will be released to enter the Pre-K parking lot by our crossing guard at 7:30 am.
- o Cars enter the parking lot after the Extended Day bus leaves the parking lot for Rainbow Elementary at 2:20 in the afternoon.
- o Teachers will walk students to the door from the passenger side of all vehicles in carline.
- o Parents will assist their child with unbuckling and buckling. Parents may pull up to get out and buckle their child if needed.
- o A car seat is required per Alabama law. Parents are required to sign a car seat waiver if you do not have a car seat at the time of pick up.
- o [PreK Center Carline Video](#)

Pre-K Center



74 Nance Rd

Marco's Pizza

Carline forms here.

e Rd

Breakfast and Lunch

- o We offer breakfast and lunch daily.
 - o Breakfast is available from 7:10 am - 8:00 am
- o Menus are available on the website and will be sent to you via email.
 - o [Breakfast and Lunch Menus](#)
 - o [Breakfast and Lunch Prices](#)

All breakfast and lunch payments are made to Rainbow Elementary either on-line or sent in folders.

[Online Lunch Account Information](#)





Tuition

- o Tuition is due on the 15th of each month. (first tuition due August 15)
- o You will be notified of you child's tuition amount by mail in the acceptance letter.
- o Please pay tuition online if possible. [School Payments](#)
 - o Receipts are printable for online payments.
- o Payments sent to school should be sent in the take home folder on Thursday.
 - Make checks payable to Madison City First Class PreK and include DL# and Phone #.
 - Tax ID #63-1192346
 - o Keep receipt print out or teacher made receipts for tax records.
 - o No other tax document is provided at the end of the year.
- o If you need to know what your tuition amount or feel you would qualify for lower tuition, please contact Mrs. Nichole Phillips, administrator.

Curriculum



- o Early learning standards are linked with curriculum and assessment.
- o The Alabama First Class Pre K curriculum framework is an effective model based on research on how to support young children as they develop and learn.
- o *Creative Curriculum*, along with Phonemic Awareness Curriculum is comprehensively presented and reinforced with intentional teaching strategies.
- o Teaching Strategies GOLD is a state assessment tool that will guide the appropriate alignment of standards with teachers' instruction.

Daily Lessons Include:

- o Approaches to Learning
- o Language and Literacy
- o Mathematics
- o Science and Environmental Education
- o Technology
- o Social-Emotional Development
- o Physical Development
- o Health and Daily Living
- o Creative Arts

Standards in these domains serve as a natural progression to kindergarten standards.

Medications and Health

- o If you have any serious medical concerns. **Please let the teachers and Nurse Siniard know at Open House.**
- o If your child requires medicines at school Nurse Siniard will provide you with the appropriate paperwork to be completed by your physician.
- o A hard copy of the Certificate of Immunization is required to complete registration. Please turn this in to your child's teacher at Open House.
 - o All medications require a physicians order: Benadryl, inhalers, and epi-pens.
 - o Please also let us know of dietary restrictions prior to the beginning of the school year.
 - o See Medication Procedures and Policies at [MCS Health Services](#).

Your child's safety and health are our top priority.

Parent Volunteer Hours

- o As part of the Pre-K program, you will be asked to complete at least 12 parent involvement hours. There will be at home and school opportunities available to complete these hours.
 - o Beginning of the year paperwork
 - o Field trip chaperone
 - o Monthly at home activity
 - o Fall Treat Trail
 - o Parent conferences

We look forward to partnering with you!





Open House

- o Open House dates will be shared as soon as they are available.
 - o Teachers will contact you when class list are finalized.
- o This is a time to meet the teacher, visit the classrooms and receive more specific information.
- o Each family will attend for 1 hour. Teachers will email a sign up genius for time slots to you. This will allow more individualized time for questions and answers.
- o Parents can receive and complete paperwork at this time for extended day, medicine, lunch, and other items.
- o Bring a hard copy of your child's Certificate of Immunization to their teacher.

School Supplies

- o All school supplies are provided.
- o Each student will need:
 - o A full sized backpack
 - o A daily snack
 - o A blanket and nap buddy to leave at school that fits in a backpack. (no rest mats) Cots with sheets are provided and laundered weekly.

Dressed for School

- o Children should be dressed in play clothes that they can zip, fasten, snap or button.
- o A light jacket is recommended in case the students need it in the classroom or outside.
- o Tennis shoes are preferred for play and the playgrounds.
- o Students need to be able to change their clothes and take care of all toileting needs independently or with minimal verbal prompts. Diapering or changing facilities are not available at the Pre-K Center or Rainbow Elementary.



First Days of School

August 4, 2021

August 5, 2021

August 6, 2021

We begin school with a staggered start. Six student will attend each day for the first three days. Your child's teacher will be contacting you in July to let you know your child's start date. You may walk your child to the classroom and take pictures on these days. These are full days.

We can't wait!

First Days of School

- o All students will attend beginning Monday, August 9, 2021, and be dropped off in carline.





Next Steps

- o Madison City Schools Enrollment
 - o Stay tuned to [Madison City Schools](#) for instructions and opening dates for registration.
 - o All students must complete registration each year.
- o You will need digital copies of:
 - o Birth certificate and SS number
 - o Lease/Deed
 - o Utility bill (gas, water, electric)
 - o Photo ID
 - o Certificate of Immunization
- o Custody papers (If applicable)
- o Enrollment code is First Class 21.
- o The grade is “PreK4”
- o You will choose Rainbow Elementary as your school.

MCS First Class Pre-K Welcomes You!



Please send questions to:

Administrator Nichole Phillips
snphillips@madisoncity.k12.al.us
256-824-8080